



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**20 October 2023 to 19 October 2024**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>South Kesteven District Council Customer Service Point Relocation - Key Decision</b>			
Decision to approve relocation of the existing temporary Customer Service Point from the Guildhall Art Centre to the ground floor unit 2 of the Picture House, St Catherine's Road, Grantham	7 Nov 2023	To approve the relocation.	Leader of the Council (Councillor Richard Cleaver)  Gyles Teasdale, Property Services Manager <b>E-mail:</b> <a href="mailto:g.teasdale@southkesteven.gov.uk">g.teasdale@southkesteven.gov.uk</a>
<b>Apex Asset Management System - Key Decision</b>			
To agree the upgrade and implementation to our current Asset Management System Apex, this shall ensure that we can make effective data led decisions in relation to future investment programmes.	7 Nov 2023	To confirm approval of upgrade.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a>
<b>Housing Repairs Policy – Non Key Decision</b>			
To review the current Housing Repairs Policy and make any required changes.	7 Nov 2023	To approve any changes required.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a>
<b>Domestic Battery Recycling Service - Key Decision</b>			
To select the most cost effective and sustainable option for introducing a domestic battery recycling service.	7 Nov 2023	To approve the desired option.	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  Adrian Ash, Interim Assistant Director of Operations <b>E-mail:</b> <a href="mailto:adrian.ash@southkesteven.gov.uk">adrian.ash@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Acceptance of Swimming Pool Support Funding - Key Decision</b>			
<p>An offer of external funding in the sum of £344,000 has been received by the Council from the Swimming Pool Support Fund.</p> <p>A General Exception Notice for this was published on 16 October 2023.</p>	7 Nov 2023	To accept the funding award of £344,000.	<p>Cabinet Member for Leisure and Culture (Councillor Paul Stokes)</p> <p>Karen Whitfield, Assistant Director of Culture and Leisure  <b>E-mail:</b> karen.whitfield@southkesteven.gov.uk</p>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract.	7 Nov 2023	To approve contract	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Jodie Archer, Head of Housing Services  <b>E-mail:</b> jodie.archer@southkesteven.gov.uk</p>
<b>Updated Climate Action Strategy for South Kesteven - Non Key Decision</b>			
Following a public consultation conducted, a revised Climate Action Strategy has been developed setting out South Kesteven District Council's aspirations to reduce carbon emissions and adapt to the impacts of climate change within the district.	7 Nov 2023	Cabinet is asked to approve the adoption of the Climate Action Strategy for South Kesteven.	<p>Cabinet Member for Environment and Waste (Councillor Rhys Baker)</p> <p>Serena Brown, Sustainability and Climate Change Officer  <b>E-mail:</b></p>
<b>Health Cash Plan - Non Key Decision</b>			
Proposed introduction of a Health Cash Plan for employees of the Council – a report previously considered by Employment Committee.	7 Nov 2023	To consider options for the Health Cash Plan.	<p>Cabinet Member for People &amp; Communities (Councillor Rhea Rayside)</p> <p>Fran Beckitt, Interim Head of HR  <b>E-mail:</b> <a href="mailto:fran.beckitt@southkesteven.gov.uk">fran.beckitt@southkesteven.gov.uk</a></p>

Summary	Date	Action	Contact
<b>Rent and Service Charges Policy - Non Key Decision</b>			
The policy outlines how the Council will calculate and charge rent and service charges for the housing stock that it owns and has responsibility to manage and maintain. The Council is required by law to carry out a review of council service charges from time to time and to ensure the Housing Revenue Account (HRA) does not fall into a deficit position. The rent level determines the income to the Housing Revenue Account that drives the HRA Business Plan.	5 Dec 2023	To approve the Policy.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Celia Bown, Senior Housing and Policy Strategy Officer <b>E-mail:</b> <a href="mailto:c.bown@southkesteven.gov.uk">c.bown@southkesteven.gov.uk</a>
<b>HRA Business Plan and Asset Management Strategy 2021-2026 - Key Decision</b>			
To consider the strategy	5 Dec 2023	To adopt a Housing Asset management Strategy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract	5 Dec 2023	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Budget Monitoring Quarter 2 Forecast - Non Key Decision</b>			
Financial budget monitoring and forecasts for period 2 of 2023/2024.	5 Dec 2023	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer)  <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk</p>
<b>Local Council Tax Support Scheme - Key Decision</b>			
To consider the Council's Local Council Tax Support Scheme for the 2024/2025 financial year.	5 Dec 2023	To recommend the Scheme to Full Council.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>
<b>Council Tax Base 2024/2025 - Key Decision</b>			
To determine the Council Tax Base to form the basis of the 2023/2024 budget proposals to be recommended to Council.	5 Dec 2023	To recommend the Council Tax Base to Full Council.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p>

Summary	Date	Action	Contact
<b>Corporate Plan - Key Decision</b>			
<p>To adopt a refreshed Corporate Plan and Corporate Priorities for the Council.</p> <p>The Corporate Priorities were recommended by the Employment Committee meeting held in June 2023.</p>	<p>18 Jan 2024 (Cabinet)</p> <p>25 Jan 2024 (Full Council)</p>	To adopt the Plan.	<p>Leader of the Council (Councillor Richard Cleaver)</p> <p>Debbie Roberts, Head of Corporate Projects, Policy and Performance <b>E-mail:</b> <a href="mailto:Debbie.Roberts@southkesteven.gov.uk">Debbie.Roberts@southkesteven.gov.uk</a></p>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	18 Jan 2024	To approve contract.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a></p>
<b>Draft Budget Proposals for 2024/2025 - Key Decision</b>			
To consider the draft budget proposals for 2024/2025	18 Jan 2024	To consider the proposals.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	6 Feb 2024	To approve contract.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Jodie Archer, Head of Housing Services <b>E-mail:</b> <a href="mailto:jodie.archer@southkesteven.gov.uk">jodie.archer@southkesteven.gov.uk</a></p>

Summary	Date	Action	Contact
<b>Budget Monitoring Quarter 3 Forecast - Non Key Decision</b>			
Financial budget monitoring and forecasting for period 3 in 2023/2024.	6 Feb 2024	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer)  <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk</p>
<b>Budget Proposals for 2024/2025 and Indicative Budgets for 2025/2026 and 2026/2027 - Key Decision</b>			
To consider the proposed budget for 2024/2025	6 Feb 2024	To recommend the Budget to Full Council.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer)  <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	12 Mar 2024	To approve contract.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Jodie Archer, Head of Housing Services  <b>E-mail:</b> jodie.archer@southkesteven.gov.uk</p>